

At a glance

Why are we taking this step?



As part of our strategy, we are further developing our supply chain by investing in the digitalization, efficiency and consistency of our processes. In the long term, we want to reduce complexities, strengthen partnerships and make processes both more efficient and stabilize them so that all parties involved benefit in the long term.

What does the process look like?



<input checked="" type="checkbox"/>	1	• Initial information (BLS → supplier)	Now
<input type="checkbox"/>	2	• Send Supplier Information (Supplier → BLS)	Next 30 working days
<input type="checkbox"/>	3	• Invitation to register (BLS → supplier)	
<input type="checkbox"/>	4	• Ariba Account Creation and Registration (Supplier)	
<input type="checkbox"/>	5	• Qualification as a supplier (BLS → supplier)	
<input type="checkbox"/>	6	• Partnership / Trade Relationship via SAP Ariba	

What do I have to do as a supplier?



- Now:** You've received the initial Information for Suppliers
- Send an email to ariba@bbs.ch with the information regarding the contact person for the onboarding process.
- You'll receive an Invite to register on Ariba
- Create an Ariba account & register in the Ariba network within 10 working days → [Instructions](#)
- If necessary, you'll receive an Invite for a Qualification as a BLS supplier in the Ariba network → [Instructions](#)
- The last step is to accept the Trade Relationship on the SAP Ariba Network → [Instructions](#)

Managed! You are successfully registered and qualified as a supplier with us – it's great to have you on board as a partner!

* The whole process is estimated to require 5 - 15 Minutes of your time.